

MINUTES OF REGULAR MEETING  
OF THE BOARD OF EDUCATION  
NEWARK VALLEY CENTRAL SCHOOL DISTRICT  
June 27, 2016

The Newark Valley Central School District Board of Education met in regular session at 6:30 p.m. James Phillips led the Pledge of Allegiance. The following Board Members were in attendance: Randal H. Kerr, James Phillips, Robert Bennett, Thomas Darpino, Anthony D. Tavelli and Susan Watson. Board Member Ralph Parmelee was absent. The following school personnel were in attendance: Ryan Dougherty, Ji Katchuk, Michelle Bombard, Warren Harrold, Jami Fabrizio and Tina Engelhard.

ATTENDANCE

Presentation: None.

Privilege of the Floor: None.

Motion by T. Darpino, and seconded by R. Bennett, for approval of the Regular Meeting of June 13, 2016 and the Executive Session of June 27, 2016.

MINUTES

Superintendent's Report: Ms. Bombard, High School Principal, presented the District's 2016-2017 Curriculum Objectives (i.e., reading initiatives, MS common assessment, NTH new reading series and establishment of bookroom, social studies/new Global Studies Exam in 2018, work-based experience program, agriculture program, etc.). Discussion followed. Snapshots of Success: Mr. Dougherty thanked the Guidance Counselors, Custodial Workers, Michelle Bombard, Warren Harrold and Sherrill Ward for all of their hard work surrounding the success of Graduation Day on June 23rd.

Instruction: None.

Financial Reports:

Motion by S. Watson, and seconded by A. Tavelli, for approval of resolutions 6-16-G5, 6-16-G6 and 6-16-G7

**6-16-G5**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the Treasurer's Report for May 2016 with balances as follows:

ACCEPT TREASURER'S REPORT

General Fund	\$ 3,707,287.17
Repair Reserve Fund	\$ 119,589.24
Unemployment Reserve Fund	\$ 212,570.22
Property Loss Reserve Fund	\$ 44,767.55
Retirement Reserve Fund	\$ 867,504.49
Employee Benefit Reserve Fund	\$ 208,777.51
Vehicle Reserve Fund	\$ 173,133.97
Capital Reserve Fund	\$ 687,943.09
School Lunch Fund	\$ 53,955.26
Special Aid Fund	\$ 42,861.90
Capital Fund	\$ 845,601.41
Debt Service Fund	\$ 3,605,220.67

**6-16-G6**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Comprehensive Budget Status Reports for: General Fund, Repair Reserve Fund, Unemployment Reserve Fund, Property Loss Reserve Fund, Retirement Reserve Fund, Employee Benefit Reserve Fund, Vehicle Reserve Fund, Capital Reserve Fund, School Lunch Fund, Special Aid Fund, Capital Fund and Debt Service Fund dated May 2016.

APPROVE BUDGET STATUS REPORTS

**6-16-G7**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Extra Classroom Activity Fund Report for the month of May 2016.

APPR EXTRA CLASS-ROOM ACTIVITY

Vote: 6 Yes      0 No      1 Absent      Motion carried.

Old Business:

Motion by T. Darpino, and seconded by S. Watson, for approval of resolution 6-16-G3

**6-16-C3 (CORRECTION)**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Advisors for the 2016-2017 school year, pending funding and student participation:

APPR APPT-2016-2017 ADVISORS (CORRECTION)

Kara Gyidik	4 <sup>th</sup> Grade Advisor
Ellen Giblin	5 <sup>th</sup> Grade Advisor
Jessica Schappert	6 <sup>th</sup> Grade Advisor

APPR APPT-2016-2017  
ADVISORS  
(CORRECTION)

Ted Hardenstine	7 <sup>th</sup> Grade Advisor
Laura Johnson	MS Yearbook Advisor
Heidi Cardone	MS Student Council Co-Advisor
Matthew Fabrizio	MS Student Council Co-Advisor
Mary McCloe	Junior Class Advisor
Matthew Cicchetti	SADD Advisor
<del>Amy Knudsen</del>	<del>Drama Club Co-Advisor</del>
Maureen Preston	Drama Club Co-Advisor/Music Director
Erin Wilday	Drama Club Co-Advisor
Sean Daugherty	Interact Club
Brittany Dougherty	HS Newspaper Club Advisor
Laurie Hess	SHIP Club Co-Advisor
Amy Knudsen	SHIP Club Co-Advisor
Robin Novi	Varsity Cub Advisor
Kathryn Brindisi	Senior Class Advisor
Christopher Negus	Art Club Co-Advisor
Burton Taylor	Art Club Co-Advisor
Meredith Haggerty	HS Student Council Co-Advisor
Kelsey O'Donnell	HS Student Council Co-Advisor
Christina Costa	Honor Society Advisor
Stacy Mallery	HS Yearbook Advisor
Debra Hospie-Seward	Friends of Rachel Advisor
Brittany Dougherty	Scholarship Challenge Advisor

Vote: 6 Yes      0 No      1 Absent      Motion carried.

New Business:

Motion by A. Tavelli, and seconded by J. Phillips, for approval of resolutions 6-16-G8, 6-16-G9, 6-16-G10, 6-16-G11, 6-16-G12, 6-16-G13, 6-16-G14, 6-16-G15, 6-16-G16, 6-16-G17, 6-16-G18, 6-16-G19, 6-16-G20, 6-16-G21, 6-16-G22, 6-16-G23, 6-16-G24 and 6-16-G25

6-16-G8

WHEREAS, the Newark Valley Central School District maintains a group health plan for its employees ("health plan"); and

WHEREAS, the Newark Valley Central School District is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act ("ACA"); and

WHEREAS, the Newark Valley Central School District employs persons for variable hours whose full-time status must be determined pursuant to guidance issued under the ACA;

NOW THEREFORE BE IT RESOLVED that the School District hereby is, authorized and directed to establish and maintain procedures for the purposed of compliance with the ACA, including but not limited to the following:

1. For variable-hour employees, the Newark Valley Central School District shall establish a 12-month standard measurement period beginning July 1, 2016 and ending the following June 30, 2017;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period if the period beginning July 1, 2017 and ending August 31, 2017;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time a variable-hour employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1, 2017 and ending August 31, 2018.

BE IT FURTHER RESOLVED that the School District is authorized and directed to take such actions as determined necessary or proper to give effect to this resolution.

6-16-G9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby recognizes the title of Route Coordinator, as represented by the Newark Valley Educational Support Personnel Association, effective July 1, 2016.

6-16-G10

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of A. Tavelli, seconded by J. Phillips, the Board of Education hereby approves the funding for the contract between the Superintendent of Schools of the Newark Valley Central School District and the Newark Valley Educational Support Personnel Association effective July 1, 2016 through June 30, 2019.

ESTABLISH &  
MAINTAIN ACA  
PROCEDURES

RECOGNIZE NVESPA  
TITLE-ROUTE  
COORDINATOR

APPR FUNDING-NVESPA  
AGREEMENT

<u>6-16-G11</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby authorizes the District to exercise its renewal term rights in the Time and Material contracts with 1.1% rate increase over 2015/2016 school year for: Roof Repair – KB Services, Painting – A&R Painting, and Electrical – Nelcorp for the 2016/2017 school year and authorizes the Board President, and the Superintendent of Schools to each separately sign any necessary documents.	APPR RENEWAL OF TIME & MAT'L BLANKET CONTRACTS- ROOF REPAIRS, PAINTING, ELECTRICAL
<u>6-16-G12</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of A. Tavelli, seconded by J. Phillips, the Board of Education approves the funding of the Retirement Contribution Reserve (A 82700) up to an amount of \$425,000. Source of funds is the Unassigned Fund Balance, A91700.	APPR FUNDING OF RETIREMENT CONT RESERVE
<u>6-16-G13</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of A. Tavelli, seconded by J. Phillips, the Board of Education approves the use of the Employee Benefit Accrued Liability Reserve (A 86700) up to an amount of \$62,000 for the payment of earned vacation and sick time and that the \$62,000 be transferred to the unassigned fund balance (A91700).	APPR USE OF RESERVE FUNDS-EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE
<u>6-16-G14</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Bread for the 2016/2017 school year from Bimbo.	ACCEPT BID-BREAD
<u>6-16-G15</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Milk for the 2016/2017 school year from Byrne Dairy.	ACCEPT BID-MILK
<u>6-16-G16</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Ice Cream for the 2016/2017 school year from Hershey.	ACCEPT BID-ICE CREAM
<u>6-16-G17</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Smart Snack for the 2016/2017 school year from Renzi Bros., Ginsberg, Sysco and US Foodservice.	ACCEPT BID-SMART SNACK
<u>6-16-G18</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Grocery for the 2016/2017 school year from Renzi Bros., Ginsberg, Sysco, US Foodservice and Maines.	ACCEPT BID-GROCERY
<u>6-16-G19</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Paper for August through December 2016 from US Foodservice, Sysco, Hill & Markes and Maines.	ACCEPT BID-PAPER
<u>6-16-G20</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Meat and Cheese for August through October 2016 from Renzi Bros., Lupo's and Ginsberg.	ACCEPT BID-MEAT & CHEESE
<u>6-16-G21</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Dish Machine Soap for 2016 through 2019 from Hill & Markes.	ACCEPT BID-DISH MACHINE SOAP
<u>6-16-G22</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Montrose Produce for the 2016/2017 school year from Montrose Produce.	ACCEPT BID-MONTROSE PRODUCE
<u>6-16-G23</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Chicken for the 2016/2017 school year from Renzi Bros.	ACCEPT BID-CHICKEN
<u>6-16-G24</u>	RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for NOI for the 2016/2017 school year from Renzi Bros., Sysco and Nardones.	ACCEPT BID-NOI

**ACCEPT BID-FEE FOR SERVICE**

**6-16-G25**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Fee for Service for the 2016/2017 school year from Advance Pierre, Brookwood Farms and Giorgio.

Vote: 6 Yes 0 No 1 Absent Motion carried.

**Personnel:**

Motion by S. Watson, and seconded by T. Darpino, for approval of resolutions 6-16-C11, 6-16-C12, 6-16-C13, 6-16-C14, 6-16-C15, 6-16-C16 and 6-16-C17

**APPR PROB APPT-SPECIAL EDUCATION TEACHER**

**6-16-C11**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment (vice: S. Fedorwich retirement):

Name of Appointee: Sarah Schweiger  
Tenure Area: Special Education  
Date of Commencement of Probationary Service: September 1, 2016  
Expiration Date of the Appointment: June 30, 2020  
Certification Status: Early Childhood Education (Birth-Grade 2), Initial; Expire January 31, 2018; Childhood Education (Grades 1-6), Initial; Expire January 31, 2018; Students with Disabilities (Grades 1-6); Initial; Expire January 31, 2018

**APPR PROB APPT-SPEECH TEACHER**

**6-16-C12**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment (vice: R. Rittenhouse retirement):

Name of Appointee: Cassandra Natali  
Tenure Area: Speech  
Date of Commencement of Probationary Service: September 1, 2016  
Expiration Date of the Appointment: June 30, 2020  
Certification Status: Speech and Language Disabilities, Initial; Expire August 31, 2019

**APPR PROB APPT-ELEMENTARY TEACHER (PRE-K-6)**

**6-16-C13**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment (vice: C. Kittle retirement):

Name of Appointee: Renee Mele  
Tenure Area: Elementary (Pre-K – 6)  
Date of Commencement of Probationary Service: September 1, 2016  
Expiration Date of the Appointment: June 30, 2020  
Certification Status: Early Childhood Education (Birth-Grade 2), Professional; Effective September 18, 2014; Childhood Education (Grades 1-6), Professional; Effective September 18, 2014; Literacy (Birth-Grade 6); Professional; Effective May 8, 2015

**APPR PROB APPT-ELEMENTARY TEACHER**

**6-16-C14**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment:

Name of Appointee: Andrea Tirrell  
Tenure Area: Elementary  
Date of Commencement of Probationary Service: September 1, 2016  
Expiration Date of the Appointment: June 30, 2020  
Certification Status: Early Childhood Education (Birth-Grade 2), Initial; Expire August 31, 2018; Childhood Ed (Grades 1-6), Initial; Expire August 31, 2020

**APPR PROB APPT-ELEMENTARY TEACHER (PRE-K-6)**

**6-16-C15**

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment (vice: T. Parmarter retirement):

Name of Appointee: Stacy Hoyt  
 Tenure Area: Elementary (Pre-K – 6)  
 Date of Commencement of Probationary Service: September 1, 2016  
 Expiration Date of the Appointment: June 30, 2020  
 Certification Status: Early Childhood Education (Birth-Grade 2), Initial; Expire August 31, 2018; Childhood Education (Grades 1-6), Initial; Expire August 31, 2017; Students with Disabilities (Grades 1-6); Initial; Expire August 31, 2020

APPR PROB APPT-  
ELEM TEACHER (PRE-K-6)

**6-16-C16**  
 WHEREAS, Superintendent Ryan Dougherty reported to the Board of Education the 57 day unpaid leave of absence of Kirstie L. Hardenstine during her probationary term. WHEREAS, it is necessary to amend the probationary period of Kirstie L. Hardenstine due to said unpaid leave of absence. THEREFORE BE IT RESOLVED, on motion of S. Watson, seconded by T. Darfino, That the Board of Education hereby approves the probationary period extension of Kirstie L. Hardenstine through November 30, 2016.

APPR PROB PERIOD  
EXT-ELEM TEACHER

**6-16-C17**  
 RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Chuck Schneider, Varsity Girls Soccer Coach, for the 2016-2017 school year, pending funding and student participation.

APPR APPT-2016-2017  
VARSITY GIRLS  
SOCCER COACH

Vote: 6 Yes 0 No 1 Absent Motion carried.

Personnel:  
 Motion by A. Tavelli, and seconded by J. Phillips, for approval of resolutions 6-16-NC11, 6-16-NC12, 6-16-NC13 and 6-16-NC14

**6-16-NC10**  
 RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Rebecca Houston, School Nurse, effective July 29, 2016.

ACCEPT RESIGN-  
SCHOOL NURSE

**6-16-NC11**  
 RESOLVED, Upon the Recommendation of the Superintendent of Schools, on motion of A. Tavelli, and seconded by J. Phillips, That the Board of Education hereby approves the probationary appointment of Cindy Drew, Route Coordinator, effective July 1, 2016 through June 30, 2017.

APPR PROB APPT-  
ROUTE COORDINATOR

**6-16-NC12**  
 RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Cindy Drew as Teacher Aide, effective June 30, 2016.

ACCEPT RESIGN-  
TEACHER AIDE

**6-16-NC13**  
 RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the permanent appointment of Jeanne Brown as Typist (12 month), effective July 8, 2016. (vice: E. Snapp transfer; L. Edsall retirement)

APPR PERM APPT-  
TYPIST (12 MONTH)

**6-16-NC14**  
 RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Cathy Yetter, Substitute Clerical, effective August 8, 2016.

APPR APPT-SUB  
CLERICAL

Vote: 6 Yes 0 No 1 Absent Motion carried.

Privilege of the Floor: None

Board Matters:  
 • Reorg. Mtg., Monday, July 11, 2016 at 6:30 p.m., Richard H. Kerr Board Room, HS

APPR APPT-SUB  
CLERICAL

Vote: 6 Yes 0 No 1 Absent Motion carried.


NEXT MTG-7/11/16

Motion by T. Darfino, seconded by S. Watson, for the Board to go into Executive Session at 7:15 p.m. for the purpose of discussing CSE recommendations and particular personnel.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Motion by T. Darfino, seconded by S. Watson, for the Board to return to Regular Session at 7:50 p.m. Meeting adjourned.

June 27, 2016

  
 Tina A. Engelhard, District Clerk  
 Newark Valley Central School District